

Documents needed for mixed use properties

- Mortgagee info including loan#
- Copy of commercial tenant policy

Fax:888-959-0340

Name of property owner:

Property address:

Principal address:

Cell:

Email:

Property value:

Rent collected:

of apartments:

of retail stores:

Sq ft of property:

year of construction:

Type of building: brick / wood

Describe what is located on right side & left side of building:

Parking lot: (How many parking spaces.)

What year were the following last updated:

Boiler:

Electricity:

Roof:

Plumbing:

Type of businesses in the building:

Names of businesses:



Names of the business owners:

*** Make sure your tenant has their own insurance policy , have them include your name (property owner) as additional insured.**

